

# LIST OF SEGUCE DRC OFFICES ACROSS THE DRC

## KOLWEZI

4746, avenue Laurent Désiré Kabila,  
Building La Vision, 2nd floor  
Phone: -243843385959  
Mail : supportclient@segucerdrc.cd /  
supportclient\_kinshasa@segucerdrc.cd

## KINSHASA

157, avenue de la Démocratie (ex huilerie)  
Gombe Municipality  
NDJILI International Airport. Boulevard  
Lumumba, C/Ndjili-Kinshasa, DR Congo

## LUBUMBASHI

1642, avenue KILELA BALANDA, Building  
INFINITY, 2nd Local level: 201/202  
LUANO/Lubumbashi International Airport, DR  
Congo.

## KASUMBALESA

Pacific Trading customs area

## SAKANIA

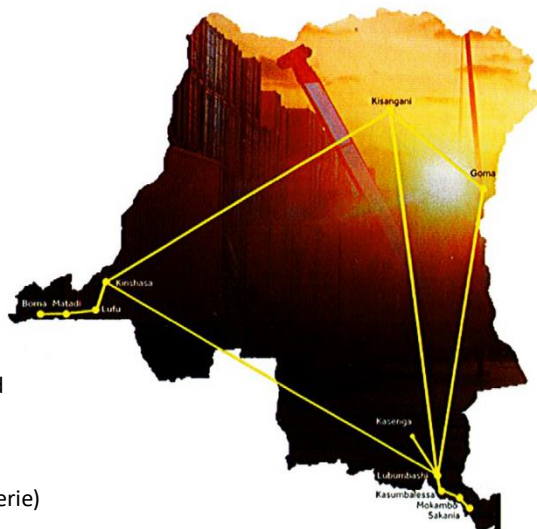
SNCC station

## MOKAMBO

02, avenue Mwenda  
MOKAMBO border post

## MATADI

2, avenue MAVUNGU MSIKU Building  
BCDC 1st floor



## BOMA

14, avenue MAKHUKU, NZADI Municipality  
Boma- Nzadi

## GOMA

Boulevard KANYAMUHANGA, Volcano  
neighborhood, Goma Municipality.

## KISANGANI

9, avenue Colonel Tshatshi, Building  
BCDC, 1st floor Colonel Tshatshi  
neighborhood, MAKISO Municipality.

## KASENGA

De la douane Avenue, port of KASENGA

## LUFU

Du marché Avenue, PACIFIC TRADING LUFU  
Concession



# Land mining export

The GUICE in 4 words:

Traceability, transparency, safety and speed

## GUICE VERSION:

- Centralization of procedures in a single point and provision of information in real time according to confidentiality rules;
- Access to the platform possible 24 hours a day, 7 days a week, including from abroad;
- Self-service computers in our 12 centers across the country;
- Independent processing and real-time monitoring of your files via a simple connection;
- Reduction of cost and travel and simplification of administrative procedures;
- A "zero paper" environment;
- Monitoring of export costs thanks to the Single Fee Form "BFU".

### **MINING LAND EXPORT**

Land export of mining products is a module set up in GUICE to allow any actor involved in operations related to foreign trade to exchange through the Single Window platform, any document or information relating to the export of mining products such as copper, cobalt, gold, diamond, etc., in a country other than the DRC.

### **WHAT TO RETAIN FROM THE PROCEDURES RELATED TO MINING EXPORT?**

#### **① EXPORTER OR HIS REPRESENTATIVE (FORWARDING AGENT)**

- Request to start export operations in GUICE
- Application for declaration of export of goods "DEB"
- Declaration of origin and sale of commercial mining products
- Request for authorization to transport commercial products

#### **② MINISTRY OF MINES**

- Draws up the minute for taking samples of marketable mining products on site
- Draws up the minute of the loading report of the batches ready on site
- Process authorization requests submitted by the applicant

#### **③ OCC**

- Transmits the Quality Certificate and the Ready Batch Report

#### **④ CENTRAL BANK OF CONGO**

- Validates and provides the Export Declaration of Goods "DEB"

#### **⑤ PRIVATE LAB**

- Establishes the analysis report
- Draws up the minutes for the checking off of commercial mining products

#### **⑥ CGEA**

- Draws up the Certificate of Evaluation of Radioactivity for Export, "CERE"

#### **⑦ CEEC**

- Draws up the Certificate of Analysis and Evaluation
- Draws up the Certificate of Origin for export
- Issues the single payment note

#### **⑧ COMMERCIAL BANKS**

- Pay the single payment note

#### **⑨ MINISTRY OF FOREIGN TRADE**

- Draws up the certificate of non-objection

#### **⑩ OGEFREM**

- Issues the Electronic Export Information Form

#### **DGDA**

- ⑪ Draws up the checking off minute

#### **OCC**

- ⑫ Draws up the verification certificate for export and on boarding, "CVEE"

#### **PNHF**

- ⑬ Draws up the acceptance note and the certification of the sanitary control

#### **GOVERNORATE**

- ⑭ Issues the Taxation Note of the Provincial Roads Tax and that of concentrated

#### **⑮ DGDA**

- Receive the declaration, the liquidation and the Voucher to Remove "BAE"

#### **⑯ FORWARDERS**

- Automatic creation of VOR, VAG, FCO and FOU files when integrating the declaration
- Issues the "BAS" Exit voucher from the GUICE

#### **⑰ COMMERCIAL BANKS**

- Buys on behalf of the shippers the declarations of Export of goods from the Central Bank and makes them available to the applicant through his file

#### **⑱ GOVERNORATE**

- Gives the exit visa on the truck statement

#### **⑲ "CHECK-POINT": Parking of MUTAKA and KANYAKA**

- Is the checking point of the goods by the agents of the customs, the third services and the governorate

#### **⑳ DGDA BRIGADE**

- Note the exit of the goods

